



Vacancy

IFOAM Organics Europe
Policy Coordinator on Agriculture and the
CAP
May-June 2021



ORGANICS EUROPE

MAKING EUROPE MORE ORGANIC

IFOAM Organics Europe, the European federation of organic food and farming, is recruiting a Policy Coordinator on Agriculture and the CAP.

Join us to transform the food system and to make Europe more organic!

About IFOAM Organics Europe

IFOAM Organics Europe is the European umbrella organisation for organic food and farming. We represent organic in European policymaking and advocate for a transformation of food and farming. Our work is based on the principles of organic agriculture – health, ecology, fairness, and care. With more than 200 members in 34 European countries, our work spans the entire organic food chain.

The European institutions recognise IFOAM Organics Europe as the leading advocate for organic food and farming on EU policy. We are members of various Civil Dialogue Groups, multiple consortia working on EU-funded projects, and the founders and hosts of the TP Organics research platform.

IFOAM Organics Europe's is an AISBL/vzw. Its legal name is IFOAM EU Group - International Federation of Organic Agriculture Movements.

Vacancy

Job title: Policy Coordinator

Reports to: Policy Manager

Job purpose: To coordinate efficiently and professionally the policy activities of the IFOAM Organics Europe in the environment and agriculture fields, with a focus on the Common Agricultural Policy and related topics, in collaboration with the policy unit team and under the supervision of the Policy Manager.

Responsibilities

Advocate for developments within agricultural and environmental legislation (40%)

- Research, identify and analyse relevant legislative developments in the environmental and agriculture policy fields, including the Common Agriculture Policy and its implementation at national level.
- Draft IFOAM Organics Europe position papers and advocacy material, as well as press releases and articles for both external and internal communication.
- Analyse feedback from IFOAM Organics Europe members and integrate results of internal consultations into positions.
- Effectively communicate policy activities and political developments to IFOAM Organics Europe internal structures and members.
- Liaise with researchers to develop studies to support the advocacy work.

Network with policy makers, external partners and IFOAM Organics Europe's members (40%)

- Organise meetings with relevant policy-makers.
- Liaise with IFOAM Organics Europe members and efficiently coordinate internal structures with a special focus on managing the work of the IFOAM Organics Europe's Farmers' Group, as well as other relevant Expert groups and Task Forces.
- Network with partner organisations and other NGOs within the relevant policy fields.
- Represent the IFOAM Organics Europe at external events as requested.
- Organise conferences and external events.

Contribute to the coordination and implementation of IFOAM Organics Europe projects (20%)

- Supervise implementation, reporting and monitoring of projects related to relevant policy aspects, as required by the Policy Manager.
- Liaise with relevant project partners.
- Organise meetings and workshops when necessary and produce minutes and reports with the projects results.

Requirements

Essential

- Higher level education or equivalent in agronomy or political sciences.
- At least two/three years of relevant work experience, preferably in non-governmental organisations and/or farmers organisations.
- Good knowledge of the EU agricultural and relevant environmental policies, in particular of the Common Agricultural Policy (CAP).
- Knowledge of EU institutions and of the EU legislative process.
- Excellent communication skills in English including verbal, written and presentation skills.
- Fluency in oral and written English.

Optional

- Knowledge of other European languages.
- Knowledge about/Working experience in Non-Governmental-Organisations.
- Experience working with farming associations is desirable.
- Experience in a variety of IT applications including Word, Excel, PowerPoint.
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Skills

- Able to develop your work independently, and as part of a team.
- Ability to research and understand complex policy topics and to translate them into effective advocacy messages.
- Flexible and dynamic attitude.
- High attention to detail & good organisational skills.
- Ability to work in a truly intercultural environment.
- Curious & creative.
- Problem solving.

- Strong analytical skills.
- Able to multitask and handle pressure with tight deadlines.
- Excellent negotiation, presentation, and networking skills.
- Flexible & able to adapt to new situations.
- Good social skills and ability to communicate effectively.
- In line with the values and objectives of IFOAM Organics Europe.

Our offer

- Full time position (38 hours per week).
- Undetermined contract.
- Attractive salary package including meal vouchers, health insurance, 100% reimbursement of costs of public transport, eco vouchers, extra-legal holidays, homeworking allowance.
- Working in an international context with motivated and dedicated staff.
- Contribute to making Europe more organic.
- Flexibility in homeworking.
- Based in Brussels.
- Only EU citizens or with a valid Belgian working permit.
- Gross yearly salary between 28,000€ and 36,000€ (including holidays payment) depending on qualifications and experience.
- Starting date: as soon as possible.

Application procedure

Please [complete the application form online](#) by 24 May 2021. Only complete applications using the form will be considered.

We will be having interviews between 1 and 4 June 2021. Thank you in advance for blocking these dates in your agenda.

Contact employment@organicseurope.bio for any questions.

Inclusive Policy

IFOAM Organics Europe actively manages diversity by guaranteeing equal opportunities, treatment, and access to selection for all its candidates. We ensure an objective selection procedure in which only your skills are measured using neutral tools and tests. Your skin colour, gender, age, or disability, play no role in the evaluation of your skills.